



# HOUSEKEEPING & LAUNDRY ASSISTANT SUPERVISOR

We are seeking a dynamic and detail-oriented Housekeeping and Laundry Assistant Supervisor to lead our cleaning and laundry operations. In this vital role, you will oversee daily housekeeping activities, ensure high standards of cleanliness and hygiene, and manage laundry services across our facility. Your energetic leadership will motivate your team to deliver exceptional service, maintain a welcoming environment, and uphold safety protocols. This position offers an exciting opportunity to influence the guest experience through meticulous attention to detail and effective team supervision.

## Key Responsibilities

- Supervise and coordinate the daily activities of housekeeping and laundry staff, ensuring tasks are completed efficiently and to high standards
- Lead cleaning efforts across all areas, including guest rooms, public spaces, back-of-house facilities, and laundry operations
- Train new team members on cleaning procedures, safety standards, and proper use of equipment
- Monitor inventory levels of cleaning supplies, linens, detergents, and equipment; place orders as needed to maintain smooth operations
- Conduct regular inspections to ensure cleanliness, sanitation, and compliance with health regulations
- Develop work schedules that optimise staffing levels during peak times while maintaining quality standards
- Address guest or staff concerns promptly, providing solutions that enhance overall satisfaction and operational flow

## Requirements

- Proven supervising experience in housekeeping, janitorial services, or hospitality environments
- Strong management skills with the ability to lead a diverse team effectively
- Extensive knowledge of cleaning techniques, commercial cleaning equipment, and laundry processes
- Experience in hotel or hospitality settings is highly preferred
- Familiarity with custodial practices, safety protocols, and hygiene standards
- Demonstrated leadership qualities with excellent communication skills
- Ability to manage multiple tasks efficiently while maintaining attention to detail

Join us in creating a clean, comfortable environment that guests love! This role is perfect for motivated leaders who thrive on organisation, teamwork, and delivering outstanding service. We value energetic professionals eager to make a positive impact every day through their dedication to cleanliness and operational excellence.

**The role is full-time, 40 hours per week, working 5 days out of 7. This role requires extra hours and weekend work when events are held**

**STRICTLY NO AGENCIES**

**APPLY NOW!**

Submit your CV to [HR@comishotel.com](mailto:HR@comishotel.com)